

4-H Clover News

K-STATE
Research and Extension



Ford County Monthly Newsletter

JANUARY 2025

How to Reach Us:

Ford Co. Extension

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Dodge City, KS 67801
620.227.4542

Hours:

8:30am—12 noon
1:00pm—5:00pm

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Check us out

on the web!

www.ford.ksu.edu
www.kansas4-h.org
facebook.com/fordcounty4h



EXTENSION OFFICE HOLIDAY HOURS

Our office will be closed from December 25 to January 1. We will reopen January 2 with our regular hours.

4-H ENROLLMENTS

This is your last call to get your 4-H on-line enrollment updated for 2025 and remember, **volunteers need to update their profiles, too!** *This will be the last month that we will send out the newsletter if you have not re-enrolled by January 31.* You are now able to add projects or delete them from your list of enrollments until May 1 for all areas, **except Livestock projects**, which need to be enrolled in prior to the weigh-in/tagging and identification date set for each project species.

CLUB LEADERS— It is very important that you set up a Volunteer Profile in 4-H Online and verify that you have completed the volunteer training in 4-H Online! This helps us manage volunteer resources, training, and certification. Please remember that in order for a 4-H Club to be in good standing, you must have TWO leaders who have current 4-H volunteer certification. **Be checking your email for links. These need to be completed by February 1st.**

LIVESTOCK WEIGH-IN/TAGGING DATES

If you are planning on showing livestock this year at the County Fair, you **MUST** weigh and tag your livestock at the respective species weigh-in/tagging dates. **Beef weigh-in/tagging has been set for February 13 at Winter Livestock between 4:00 -6:00 pm. Bad Weather date is February 20. Please note the corrected times from previous newsletter!**

Fair Checks and Thank You Notes

A reminder we still have a few exhibitors who have not turned in thank you notes for County Fair ribbon premiums. Please do so as soon as possible. If checks are not picked up and cashed by February 1, premiums will be forfeited and returned to the Fair Association.

A big thank you to all who have completed this task. Our sponsors are very important to our Fair and for continued support.

4-H COUNCIL & LEADERS MEETING

The next meeting will be held on Monday, January 27 at the Ford County Fair Building. Community Club Leaders will not meet separately, but will be included with 4-H Council at 7:00 pm.

AREA RECORD BOOK JUDGING

A reminder if your Record Book was selected for area judging, the record book is due into the Extension Office no later than Wednesday, January 8. Those eligible from Ford County are: Lyndon Custer—Aerospace and Small Engines; Stanton Custer—Civic Engagement and Foods; Miles Haskell—Ag Mechanics (Welding); Madison Mink—Meat Goat; Adeline Robinson-- Rabbits; Josie Robinson—Horse; Rhianne Swonger—Beef; Jayden Torres—Sheep and Swine.

If any adult would like to attend the judging and help with the screening of these books, please let us know.

FORD COUNTY 4-H FOUNDATION ANNUAL MEETING

The annual meeting of the Ford County 4-H Foundation is Wednesday, January 15 at 6:00 pm in the Ford County Fair Building. Members will vote on two board members for a three year term and elect officers. This is a public meeting and every Ford County resident is invited to attend. A minimum donation of \$5 entitles you to one vote at the annual meeting and election of board of directors. If anyone is interested in serving on this board, please Ethel know.

The Ford County 4-H Foundation is conducting their annual membership drive. You should have already received a letter asking you to become a member. Support of this organization is through a minimum donation contribution of \$5.00. To make a contribution, send a check to:

Ford County 4-H Foundation, 100 Gunsmoke St., Dodge City, KS 67801

The 4-H Foundation provides financial support to our program by: providing college and camp scholarships; sponsoring trips such as the Denver Consumer Science award trip, officer's training, record book incentives and school enrichment programs. If you have questions about the Foundation, contact any current board member or call the Extension Office and visit with Ethel.

FORD COUNTY 4-H DEADLINE UPDATE

Please do your part to take responsibility for your own actions and project work. This means calling in to register for events, turning forms in on time, and calling ahead with questions. Responsibility is one of the many life skills to learn! If you need papers signed, please do not wait until the last minute, as both of the agents may be out of the office. Call ahead to **be sure someone will be in the office. Also check to see if you will need to provide your own transportation or if the Extension Office staff will be providing it.**

FACEBOOK PAGE

Be sure to 'LIKE' Ford County 4-H on Facebook. We post a lot of important information and updates on this page! It's a great way for us to keep in contact with all of our great Ford County 4-H families!

WINTER WEATHER AND 4-H ACTIVITIES

Our policy is that if school cancels for weather related events, 4-H events are canceled, too. Please check our 4-H Facebook page for cancellations if you are in doubt about the status of an event.



FAIR BOARD MEETINGS DATES

The Fair Board's regular monthly meeting dates are the second Tuesday of each month. Meetings will take place at the Fair Building starting at 7 p.m.

CITIZENSHIP IN ACTION

Would you like to have more influence in laws and rules that affect your life? Then you'll want to go to Kansas 4-H Citizenship in Action! This two day event is sponsored by the State 4-H Youth Leadership Council. The purpose of the event is for Kansas youth to learn how the state legislative process works and how their voice and participation in decision-making can make a difference in their local communities. The legislative visit will not only familiarize youth with the capitol building, but will also show them how they can affect the legislative process.

This will take place February 16-17, 2025 in Topeka KS - Hotel Topeka at City Center (formerly Capitol Plaza). Youth 13-18 years old by January 1 of the current year are able to participate. Registration will be coming soon and the deadline will be January 24.. Let Andrea or Ethel know if you are interested.

STATE 4-H SCHOLARSHIPS DUE IN EARLY 2025

The Kansas 4-H 2025-26 scholarship application is open. The new scholarship process has combined the State 4-H Scholarships and the Vanier Family Scholarship Program (VFSP) applications together. We hope that this encourages more applicants to pursue both of these scholarship opportunities. All applications and corresponding requested materials must be submitted by **March 1st, 2025**. If you have any questions about the scholarship application process, please contact Andrea or Ethel.

CAMPING OPPORTUNITIES

Don't forget if you are interested in attending summer camp at Rock Springs this year, you can enroll at www.rockspringsranch4Hcamp.org at anytime. You have choices of 4 days/3 nights or 7 days/6 nights camping opportunities. You can select dates that fit your schedule as our county does not have a specific time frame for camping. Visit with your friends near and far and sign up for the camp you are all interested in. There are camps for 3rd through 12th grades, with different price tiers. They are also offering a Shooting Sports Camp this year. Questions? Give us a call.

JUNIOR PRODUCER DAYS REGISTRATION OPEN

The 2025 Kansas Junior Producer Day dates have been set! Junior Swine Producer Day will be Saturday, March 1, with Junior Meat Goat Producer Day scheduled for Saturday, March 22. Both events will be hosted at the Stanley Stout Center, north of the K-State campus in Manhattan.

These events are one-day educational events for families to learn more about the selection and management of a specific specie. Youth, adults, extension agents, project leaders, and volunteers of all ages and skill levels are invited to attend! Presentations will be provided by K-State faculty, staff, students, extension agents, former exhibitors, and guest speakers. Topics range from selection, to nutrition, reproduction, health, clipping and grooming, and showmanship. This is a family learning event! Everyone who plans to attend must register, including both youth and adults. The cost is \$20/person by the deadline, or \$25 after the deadline for both events. Only those who register by the appropriate deadline will receive a t-shirt.

Junior Swine Producer Day registrations are due February 5, with Junior Meat Goat being due February 26. Registration is open now and can be completed online using this link: <http://bit.ly/ksuasiregister>. Junior Producer Day event registrations are non-refundable.

An optional YQCA instructor-led training and state livestock nomination session will be offered. Specific details about the YQCA certification will be shared with those who indicate on their registration that they plan to stay for the additional class. The K-State Sheep & Meat Goat Center is also offering an opportunity to tour their facility the night before the Junior Meat Goat Producer Day program, or following the event on March 22. Additionally, any high school student who would like to participate in a campus visit on the Friday prior either junior day is asked to indicate that on their registration.

More information about the junior day events, including each of the flyers, is available on the @ksuylp Facebook page and the KSU YLP website: <https://www.asi.k-state.edu/extension/youth-programs/events/ks-jr-producer/>.

LEADERS and CLUB CORNER.....

We will no longer hold a separate Community Leader meeting prior to 4-H Council. Everything will be incorporated into the council meeting or sent separately to community leaders by email.

A reminder all leaders (Community Leaders, parent drivers to events, exchange hosting parents, etc) need to complete leader process through 4-H Online. You will need to complete the KS 4-H Volunteer Orientation after the offices approval. Then if you are needing to update your criminal background check (only good for 3 years) an email from Andrea with a link will be sent to you to complete the request. This is for your protection as well as for our youth.

If your club has not submitted the required Financial review which was due November 1, it must be turned in to the office by February 1 or you run the risk of your club's charter being revoked.

A reminder your club officers should be responsible for their duties and these duties should not be completed by Community Club leaders or parents. For example, treasurer should be writing checks, making deposits, etc; secretaries should be writing and reading the minutes (may have parents assistance, but completed primarily by the club youth officer); club members making decisions and motions. Our program is an educational organization helping youth learn responsibilities for life. Being an officer has responsibilities with the position and provides many leadership educational opportunities.

4-H Project Guide is available and our Ford County 4-H Family Guide has been updated and posted on our website.

Several Leaders and members need to re-enroll soon through 4-HOnline or else this is the last newsletter you will receive.

Parliamentary Corner...

President should always re-state a motion before it is voted on. This makes sure all members and parents understand what is being voted on. This is especially important if you have youth who do not speak loudly and a noisy background at your meeting location. Members should address the president and stand when called on by the president.

Ford County Fair 2025 DATES

The Ford County Fair will be held Thursday, July 17 through Monday, July 21 with fashion review judging and Photography on July 14, set up on July 15, and clean up on Wednesday, July 23. Please put these dates on your calendars.

Discovery Days

Put June 4-6, 2025 on your calendar to be in Manhattan on the K-State campus. Discovery Days is open to all youth who are 13 to 18 years old by January 1, 2025.

Archery Shooting Sports

We are working on having Archery Shooting Sports practices to start in the spring. Brandi Stein went to the Instructors Training and will be offering the practices. Contact the office if you have questions.

Livestock Judging Meetings

Livestock Judging meetings continued on Monday evenings at the FFA Barn west of the High School. Meetings start at 6 pm. Contact the office for more information. The facility does not have a heater, so dress accordingly.

4-H Policy Information

In November we shared information from the Kansas 4-H Policy Handbook and we are continuing this month with information on Financial and fundraising. This is to help our families and volunteers understand policies which govern our state 4-H program. If you have questions, please let us know.

Club Finance

Clubs that manage funds must have a unique IRS Employer Identification Number (EIN), applied for through the local extension office and follow all Kansas 4-H financial policies.

Clubs that handle money are required to keep that money in a financial institution in a checking account and are required to submit a 4-H Club/Group or Other Extension Affiliated Group Annual Financial Report to the extension office each year (suggested deadline is November 1). Clubs are also required to maintain active Charter status in order to have any money in the name of 4-H

Annual Financial Review of 4-H Club Accounts

Kansas Extension law, as well as federal and state expectations for use of all funds generated in support of Extension programs, require the Director of Extension and Extension Council/District Boards to be accountable for all funds generated for Extension programs within their jurisdiction.

In other words, the Director of Extension and the Extension Board are accountable for funds raised and/ or collected by such groups as 4-H Clubs, 4-H Groups, 4-H Councils, Master Gardeners, etc.

In order for the local extension unit to ensure compliance with financial requirements for 4-H Clubs/ Groups and other extension affiliated groups, a yearly financial review of those accounts is to be conducted by a Financial Review Committee. Approval of the reports should be documented by the local unit board recording in their minutes a motion to approve the reports, including in the minutes the name of each

4-H club/group and other extension affiliated groups. This review and board approval are required of all 4-H clubs/groups and other extension affiliated groups.

Approved Volunteers as Signatories on 4-H Club Accounts

Clubs/Groups and other Extension affiliated groups need to have at least two screened, board-approved adult volunteers, no immediate family, as signatories on 4-H Club accounts.

7.5: 4-H Club Financial Management

All accounts and all expenditures of funds of the local extension unit, from whatever source derived, are subject to authorization and approval of the local board and the Director of K-State Research and Extension. The director and local boards are accountable for all funds generated for extension programs. This includes all funds collected/raised in the name of extension 4-H programs including clubs and other extension affiliated groups.

All clubs, project clubs, other affiliated 4-H groups, and the 4-H Council operate according to policies and procedures determined by U.S. Department of Agriculture, Internal Revenue Service, K-State Research and Extension, and the local board. K-State Research and Extension staff are not allowed to be signatories on 4-H group or club account(s).

4-H Club/Group Financial Review

All 4-H clubs/groups or other extension-affiliated accounts must submit an annual accounting report and undergo a financial review by the extension board or district to maintain their tax-exempt status. All local extension affiliated groups, including 4-H clubs/groups, are included in the tax reporting jurisdiction of local boards. The local extension board should approve the review form and note in the minutes the name of the club/group of each approved financial review report. Upon completion of all extension wide clubs, please forward the compiled list of completed club financial reviews to the State 4-H Office.

Volunteers as Signatories on 4-H Club Accounts

Volunteers who serve as signatories on 4-H accounts must update their current contact information in 4-H Online and clearly show their 4-H club account activity to the board as a part of the club annual financial review.

Noncompliance with Financial Review

Clubs/groups not listed in the 4-H departmental database and not undergoing an annual financial review by the local extension board or any other account not in compliance with this principle: will not be considered a formally authorized club/group/affiliate (club charter will be revoked); will not be considered a charitable organization according to the IRS; cannot accept donations as tax-deductible; will be subject to reconsideration of the privilege of using the 4-H name and emblem as decided by the State 4-H Program Leader; will be responsible for registering and reporting as specified by the IRS as a “for-profit” business, subject to all associated tax filing and reporting responsibilities. County/District Extension Boards are responsible for all 4-H accounts.

Sale of Products by 4-H Clubs and Councils

Commercial Enterprises/Sales

Extension entities are not permitted by the Kansas County Extension Council/District Law to engage in commercial enterprises or to give preferred service to any individual, group, or organization. 4-H Project Prospect Sales/4-H Premium Sales provide a preferred service for the respective project enrollees; therefore, 4-H Project Prospect Sales/4-H Premium Sales will be managed by the local fair association, sponsoring organization, or a third, bonded party.

4-H Camp and Other Accounts

4-H camp and other accounts that do not belong to a 4-H club/group are not allowed and should be maintained by local 4-H councils, or in extension council or district accounts.

4-H Sales and Donations

Resources found at <https://www.kansas4-h.org/4-h-programs/clubs/club-finances/index.html>

Fundraising

Fundraising programs using the 4-H Name and Emblem may be carried out for specific educational purposes. Such fundraising programs and use of the 4-H Name and Emblem on or associated with products and services for such purposes must have the approval of the appropriate extension office (local, county, state, or national level).

Critical elements of these regulations and guidelines include:

All moneys received from 4-H fundraising programs, except those necessary to pay reasonable expenses, must be expended to further the 4-H educational programs. 4-H is considered a non-profit entity; funds must not be accumulated or held over in an account without a proper spending plan.

Private support moneys should be: Given and used for priority educational purposes. Accounted for efficiently and fully.

Fundraising groups properly authorized to use the 4-H Name and Emblem are to be held accountable to the 4-H program granting authorization. There must be a definite plan to account for funds raised prior to authorization. Such a plan should be within the policy guidelines of the state for handling funds.

Any use of the 4-H Name and Emblem is forbidden if it exploits the 4-H program, its volunteer leaders, 4-H youth participants, or the USDA, Cooperative Extension, land-grant institutions, or their employees.

The 4-H Name and Emblem shall not be used to imply endorsement of commercial firms, products, or services.

In connection with 4-H fundraising purposes, the following disclaimer statement must be used on products or services offered for sale: “A portion of the sales price of this product or service will be used to promote 4-H educational programs. No endorsement of the product or service by 4-H is implied or intended.”

Reference:

<https://nifa.usda.gov/sites/default/files/resource/fy-2019-4-h-name-emblem-use-guide-20191108.pdf>

Additional Kansas 4-H resources:

<https://www.kansas4-h.org/4-h-programs/clubs/club-finances/index.html> <https://www.ksre.k-state.edu/about/employee-resources/operations/finances.html>

Raffles

All KSRE entities must follow the KSRE Raffle Policy and Guidelines.

https://www.ksre.k-state.edu/about/employee-resources/operations/finances_documents/Tax_Issues_9-22-23.pdf

4-H CLUB DAYS

WHAT IS 4-H CLUB DAYS?

Club Days is a great way for 4-H'ers to showcase their talents in music, drama, dance and public speaking with others!

WHO CAN PARTICIPATE IN 4-H CLUB DAYS?

4-H'ers can participate in Club Days as a CLUB and/or an INDIVIDUAL. You must be enrolled through KS 4-H Online. Remember, Cloverbuds cannot participate in this competitive event.

WHAT EVENTS CAN I DO?

There are a variety of events to please everyone. Please see the next page for a brief description of 4-H Club Day events. FULL descriptions and rules can be found on our website.

HOW DO I REGISTER?

EACH 4-H'er participating in an INDIVIDUAL event needs to fill out an event registration online through Sign Up Genius. If a 4-H'er is competing in a CLUB event, the club leader needs to register for a club time through Sign Up Genius. Please list ALL participants names in the comment area.

Registration link will be available on our Extension website after January 3. Registration needs to be completed by January 24.

WHAT IF I HAVE QUESTIONS?

Please call the Extension Office if you need help or have questions.



State Fair Presentations

New this year Public Speaking entries can come to the State Fair, however regardless of the topic used locally, all contestants at the State Fair will use the same topic, "What 4-H Means to Me". More information will be in the State Fair Book.

Ford County Club Day—Feb. 1

Dodge City Senior Center,
2408 Central, Dodge City.

Registration will be through Sign Up Genius. Sign up early to get the presentation time you want. Registration is due by January 24, 2025!!

REGIONAL 4-H CLUB DAYS

Saturday, March 1

At the Nazarene Church

BOTH DATES WILL BEGIN AT 8:00AM.
Schedules will be available online the week prior for County 4-H Club Days.

HOW WILL I KNOW IF I COMPETE AT REGIONAL CLUB DAYS?

4-H'ers will be notified after County Club Days if they qualified for REGIONAL CLUB DAYS. 4-H'ers will need to notify the office ASAP if they are able to compete at regionals.

AGE is determined by Age of 4-H members on DECEMBER 31, of the current 4-H year.

Sr. Division – 14 and older

Jr. Division – 13 and younger

(unless otherwise stated in individual sections) Remember Cloverbuds can not participate in this competitive event.



COUNTY CLUB DAYS

::EVENTS::

Check General Guidelines as several categories you must give the judge a copy of your music, reading, etc.

MODEL MEETING

- **Model Meeting** - club and 1 or 2 adults
This event allows clubs to act out a 'proper business meeting' which 4-H Clubs do each month at their regular 4-H Club Meeting. In this event, clubs must include 5 parliamentary practices found in the 'Club Days Guidelines.' Two additional topics will be drawn at the competition and must be included during the competition. Please contact the office for more information. 35 minutes maximum
- **Gavel Games** - 4-6 members
This is a great way for youth to practice parliamentary procedure in a fun atmosphere. Please see the 'Club Days Guidelines' for complete rules and information. 20 minutes maximum

DRAMATICS:

- **One Act Play** - group—30 minutes maximum
This is FUN for a club to do! Grab a script and practice, practice, practice! Only one scene set allowed.
- **Skit** - group—10 minutes maximum
This is also fun for creative minds. Make up your own skit and put costumes and a set to it!
- **Novelty** - individual or group. 5 minutes max.
Are you in gymnastics? Do you like to do ventriloquists acts, stunts, puppets or other forms of entertainment?
- **Vocal Performance** - a solo or group (2 or more)
5 minutes maximum
perform a musical piece; sheet music not required for the judges.

DANCE:

- **Folk Step Dance** - group—10 minutes max.
May include circle, line, Irish, polka dance etc.
- **Square Dance** - group— 10 minutes max.
Kick-off your shoes for some good ol' fashioned square dancing! 10 min max.
- **Other Dance** - individual/group, 10 minutes max.
Are you in ballet, tap, cheerleading, clogging, etc? Then this is for you!

PUBLIC PRESENTATIONS:

- **Show & Tell** - 1st or 2nd yr. junior members only
This event is as simple as bringing your favorite toy and telling the judge all about it. 5 minutes max.
- **Project Talk** - junior members only
Gain confidence by talking to a judge about your favorite project in 4-H. Visuals are encouraged. 6-7 minutes max.
- **Public Speaking** - senior members only
Take the next step and write your own speech on a topic of your choice. 15 min max.
- **Extemporaneous Speaking** - senior members only
Participant draws two topics at competition and chooses one of them to speak on. 15 min prep time. 5 minutes max, 3 minutes minimum
- **Digital Presentation** - Put your PowerPoint skills to work! This event can be on a 4-H Project or topic of your choice. 15 minutes—SR; 10 minutes Jr maximum
- **Demonstration** - Show the judge how to make a smoothie, sew on a button, or groom your dog in REAL life! 15 minutes—SR; 10 minutes—Jr maximum
- **Illustrated Talk Readings** - Show the judge how to do something by using pictures or drawings. 15 minutes Sr; 10 minutes Jr. Maximum
- **Readings**—May be a musical, dramatic, interpretive, humorous or other type of reading. 10 minutes or less
Readings need not be memorized.
- **CRI—Cover Letter, Resume, Interview — Seniors only**—15 minutes total, Completed an application; Create a Cover Letter, limit 1 page; Create a Resume, limit 2 pages, submit prior to interview.

MUSIC:

- Do you have a favorite song from band or vocal in school that you'd love to share for a judge? If so, enter it for Club Days! 4-H'ers must have sheet music for judges. Ensemble has 2-5 4-H'ers
- **Vocal Solo or Ensemble up to 2 numbers**
 - **Chorus** - 6 or more in group. two songs
 - **Instrumental Solo or Ensemble** - 2 numbers max.
 - **Band/Orchestra** - 6 or more group, 2 numbers max.

4-H LEADERSHIP DAY: ELEVATE WITH DUSTIN GALYON

A FOCUS ON LEADERSHIP AND SELF-WORTH

CHECK OUT [HTTPS://DUSTINGALYON.COM/](https://dustingalyon.com/) TO LEARN ABOUT OUR SPEAKER

JANUARY 11, 2025

10AM-12:30PM

**EVENT LOCATION:
GRAY COUNTY FAIR GROUNDS
17002 W HWY 50, CIMARRON, KS**

SPONSORED BY GRAY COUNTY 4-H AND
WALNUT CREEK DISTRICT 4-H



K-STATE RESEARCH AND EXTENSION IS COMMITTED TO PROVIDING EQUAL OPPORTUNITY FOR PARTICIPATION IN ALL PROGRAMS, SERVICES, AND ACTIVITIES. REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES MAY BE REQUESTED BY CONTACTING GRAY COUNTY EXTENSION OFFICE AT 620-855-3821.

NW 4-H Advisory Daycamp

Event is for **4-Hers in 6th -12th grades** and 4-H volunteers.

\$10/4-Her or Volunteer. Registration Due to Local Counties by January 7, 2025

Name: _____ Grade: _____

Age: _____ Circle One: Male Female

Extension County/District: _____

Address: _____

City, State, Zip: _____

Parent/Guardian: _____

Home #: _____ Cell #: _____

Food Allergies: _____

Ford County Extension Office
100 Gunsmoke St
Dodge City, KS 67801

Dear 4-H Families,

Happy New Year to all. We are looking forward to a great 2025!
Check out the information in this newsletter for more information concerning County Club Day. Consider signing up for public presentation or one of the other events for Club Day. We would love to have more participation.

If you have questions about what you can do for Club Day, contact one of us and we would be happy to help answer them.

We know you just got done with Record Books, but now is the perfect time to start on your record book for next year by setting your goals for the year.

We hope you will have a great new year!!



Ethel Schneweis
County Extension Agent



Andrea Burns
County Extension Agent



K-STATE Research and Extension

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Ford County
100 Gunsmoke St
Dodge City, KS 67801
K-State, County Extension Councils,
Extension Districts, and U.S. Department of Agriculture Cooperating.

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